

Center Fest

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RETURN APPLICATION & PAYMENT TO:
 Bedford Main Street, Inc., P.O. Box 405, Bedford, VA 24523
 Have Questions? Please Call 540-586-2148 or email us
 at CenterFest@CenterTownBedford.com
 Registration Deadline is August 15th, 2010

Application--29th Annual Bedford CenterFest--September 25th, 2010

CenterFest Street Festival - 10:00 AM - 6:00 PM

Contact Name: _____

Business/Organization: _____

Mailing Address: _____

City/State/Zip: _____

Daytime Phone: _____

E-mail Address: _____

Electricity needed (add \$20 to your registration fee)*
 _____ Amps _____ Volts

*One outlet for your extension cord and power strip to be plugged into.

Please describe Products or Services to be Exhibited or Sold on **BACK** of application.

Food Vendors **MUST** specify menu.

Qty.	FEE SCHEDULE	(per 10'x10')	Extended Amt.
_____	Artist/Crafter	\$75.00	\$ _____
_____	Antique Dealer	75.00	_____
_____	Organization Display	35.00	_____
_____	Organization Sales*	50.00	_____
_____	Commercial Display/Sales	120.00	_____
_____	Food Vendor** (per 10'x15')	250.00	_____

SUBTOTAL (a) \$ _____

Add \$20.00 per space if
 requesting Electrical Hookup (b) _____

(c) **SUBTOTAL** (add (a) & (b) above) \$ _____

(d) Add 10% of above line if
 registering after August 15th _____

TOTAL ENCLOSED (c) + (d) \$ _____

Vendors interested in participating in the concert
 in addition to the Festival should contact
 Bedford Main Street, Inc. at 540-586-2148 or
 Via email at centerfest@centertownbedford.com

NOTES:

Earliest arrival time: 6:00 AM, Saturday, September 25, 2009
 Set up by: 9:00 AM

Vehicles may drop-off and pick-up **ONLY**.
No Vehicles On-site during Festival.

Service animals **ONLY**. Returned Check Fee: \$45.00

Office Use Only: Date Received _____
 Check # _____ Amount _____
 Space Assignment _____

AGREEMENT: In return for vendor space, I agree to the following:

- A space rental fee (see left), due with application. The host reserves the right to accept or deny each application. If denied, fee will be refunded.

****FOOD VENDORS**

- Vendor must provide the following:
- A written description of your concession for the Central Virginia Health District Office, Bedford, VA (forms will be mailed to you upon our receipt of this application)
- Certificate of the organization's or business' liability insurance policy (coverage must be no less than \$1,000,000) and said certificate must list Bedford Main Street, Inc. & City of Bedford as **additionally insured**
- A fire extinguisher; Attractive décor for your booth, including a sign displaying the name of your business or organization, food available and price of each item; At least one large trash can. A rain contingency plan.

ARTISTS & CRAFTERS

- All items must be handmade. Photos of display and merchandise must be provided for first time applicants. Photos will be returned if a self-addressed, stamped envelope is included

ANTIQUA DEALERS

- Only antiques and collectibles...no flea market/yard sale items
- Commercial booths are allowed...this includes Local Business Networking.. The event organizers retain discretion as to the placement of such booths.

COMMERCIAL VENDORS/BUSINESS DISPLAYS

***CLUBS & ORGANIZATIONS**

- The solicitation of donations, the selling of event or raffle tickets and member-baked goods are not considered to be the same as commercial sales of food or merchandise.

RIDES & AMUSEMENTS

- Vendor must provide a certificate of the business liability insurance policy (coverage must be no less than \$1,000,000) and said certificate must list Bedford Main Street, Inc. & City of Bedford as **additionally insured**.
- All mechanical rides are subject to inspection by local government officials.

FOR ALL PARTICIPANTS

- **NO PETS ALLOWED (Service Animals Excepted)**
- It is the responsibility of each exhibitor to provide canopy, tables, chairs, extension cords, display frames, and enough MONEY in CHANGE to maintain your booth for the duration of the event. Change will not be provided by Bedford Main St, Inc or its volunteers.
- Participants leaving before the prescribed time may not be invited back. Artists/Crafters, Commercial, Organizations may begin packing at 6:00 PM. Food Vendors, Amusements may not begin break-down until 6:00 PM.
- No vehicles allowed on site until after 6:00pm
- Bedford Main Street, Inc retains the right to modify or cancel advertised hours of the Festival due to weather or other emergencies. Fees are non-refundable. CenterFest is a RAIN or SHINE event.
- Participant agrees to indemnify and hold harmless the City of Bedford, Bedford CenterFest, Bedford Main Street, Inc. and their respective officers, agents, members, and employees and any sponsoring organizations and underwriters, individually or collectively from all fines, penalties, liabilities, losses, claims, damages, and expenses, including court cost and attorney's fees, incurred or suffered as a result of or relating to sales of my products or my participation in the festival.

Date _____ Print Name _____

Signature _____